



Back to School Kit 2014



DIGITAL USERS POLICY 2014

PURPOSE

- ◆ To ensure the safety of students when using the Internet, E-Mail and mobile phones.
- ◆ To minimise the chance of students viewing, downloading or printing inappropriate material.
- ◆ To provide students with a framework for Internet, E-Mail and mobile phone use.



GUIDELINES

Students will:

- ◆ Complete a students and parents agreement before access to the Internet is permitted.
- ◆ Follow instructions regarding the use of the Internet, E-Mail and mobile phones.
- ◆ Hand in mobile phones to the Assistant Principal or General Office at the beginning of the school day.
- ◆ Access the Internet and E-Mail with the teacher's permission.
- ◆ Access appropriate and relevant information.
- ◆ Not publish, print or download any material on the Internet or E-Mail without the consent of the teacher in charge.
- ◆ Use first names and provide no private details on the Internet for themselves and others.
- ◆ Not read other teachers' or fellow students' E-Mails and respect the privacy of all other E-Mail users.
- ◆ Not use the internet, E-mail or mobile phones to cyber bully other students at school or at home.
- ◆ Immediately report to the supervising teacher any inappropriate material.

LOCAL EXCURSION PERMISSION FORM 2014



Each year students participate in Excursions and In School Activities. Each visit must be approved by the Principal so that planning and safety measures can be checked.

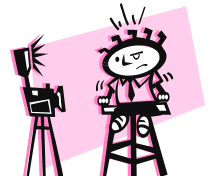
Only one permission form is necessary for the year for such excursions not involving public or private transport. There will be notification given to parents prior to any local excursion.

STUDENT IMAGE CONSENT FORM 2014

As part of promoting the school's programs and student achievements, a number of publications are used. These publications include images of students without full names being attached.

During your child's time at Bimbadeen Heights Primary, we would like to take a number of photographs using both digital and video cameras to showcase various events at the school. These images may then be used in publicity brochures, internet pages, local newspapers, weekly newsletters and various local community publications.

Before using these images the school requires parental/guardian permission.



Leigh Johansen
Principal

**PLEASE COMPLETE AND RETURN THE FOLLOWING FORMS
(on back of this sheet) TO YOUR CLASSROOM BY FRIDAY 21st FEBRUARY**

- Student image consent form
- Local excursion permission form
- Student/parent internet agreement form



Back to School Kit 2014



STUDENT IMAGE CONSENT FORM 2014

I give permission for images (without full names attached) of my child/ren, to be used in/on Publicity Brochures, Local Newspapers, School Newsletters, Local Community Publications and the Internet as produced by Bimbadeen Heights Primary School.

Child's Name: _____ Class: _____

Signed: _____ (Parent/Guardian)



Date: ___/___/___

LOCAL EXCURSION PERMISSION FORM 2014

Child's Name: _____ Class: _____

I give permission for my child to attend local excursions as approved by the Principal for the school year 2014. I understand the Principal has checked all planning and safety measures. I understand the local excursions do **NOT** involve public or private transport.

I authorise the teacher in charge of the excursion to consent, where it is impracticable to communicate with me, to my child receiving such medical or surgical treatment as may be deemed necessary and ambulance transport if necessary.

Signed: _____ (Parent/Guardian)

Date: ___/___/___ Emergency Phone Number: _____

STUDENT/PARENT DIGITAL USERS AGREEMENT 2014

Bimbadeen Heights Primary School provides its students and staff with the resources to access the World Wide Web and E-Mail.

We _____ and _____

agree to the following guidelines:

1. To use the Internet, E-Mail and mobile phones appropriately at all times.
2. To access the Internet and E-Mail with the teacher's permission.
3. To contact my supervising teacher immediately if I find any inappropriate material.
4. Not to cyber bully other students at school or at home using the Internet, E-mail or mobile phones.
5. To lose computer and Internet privileges if I breach these rules.



Full Name: _____ Year Level: _____

Parent/Guardian Signature: _____ Date: ___/___/___

Student Signature: _____ Date: ___/___/___